



Constitution of 3rd Rose Bay (Judean) Rover Crew



RATIFIED
19/8/2013

AMENDMENTS

Section	Date	Comments



1 Name

- 1.1 The name of the Rover Crew shall be 3rd Rose Bay (Judean) Rover Crew and shall be referred to in this Constitution as the “Crew”.

2 Affiliation

- 2.1 The Crew shall be affiliated with 3rd Rose Bay (Judean) Scout Group.
2.2 The Crew shall be affiliated with the South Metropolitan Region and South Metropolitan Region Rover Council.
2.3 The Crew shall be affiliated with the NSW State and NSW Branch Rover Council.
2.4 The Crew shall be affiliated with Scouts Australia.
2.5 The Crew shall be affiliated with World Organisation of the Scout Movement.
2.6 The Crew may be represented on any bodies considered to be in the interest of the Crew.

3 Objectives and Aims

- 3.1 The Objectives and aims of the Crew are:
- 3.1.1 To develop self-reliant responsible citizens, by encouraging members in Scout training.
 - 3.1.2 To give general Rover service to the public to the best of the Crew's ability.
 - 3.1.3 To provide appealing activities for Crew members for fun and fellowship.
 - 3.1.4 To attract and retain young adults as members of the Scout movement.
 - 3.1.5 To provide the facilities of a Traditional Rover Crew to young adults.
 - 3.1.6 Ensure that Rover Squires attain a certain standard of Scoutcraft and citizenship to prepare them for Knighthood.
 - 3.1.7 Provide a programme of activities for the Crew.
 - 3.1.8 Support those in the Crew who choose to pursue their Baden Powell Award.

4 Uniform

- 4.1 The 3rd Rose Bay (Judean) Scout Group scarf will be issued to every member upon investiture into the 3rd Rose Bay (Judean) Scout Group. The 3rd Rose Bay (Judean) Scout Group scarf as specified by the 3rd Rose Bay (Judean) Scout Group.
4.2 The 3rd Rose Bay (Judean) Rover Crew scarf will have a navy blue base and a 12mm white band with a 6mm centred sky blue inlay, which will be issued to a Rover Knight upon their Knighting.
4.3 Uniform is as specified by the relevant Scouting body. Any permitted variations may be fixed by a motion of the Crew.



5 The Constitution and the Crew

The Constitution is a document to guide the running of the Crew. It is flexible enough for the Crew evolve its own style, while giving limits to prevent it from straying into disaster.

- 5.1 This Constitution is effective as of 19/8/2013 and shall undergo review commencing 19/8/2017.
- 5.2 Every member of the Crew, by their membership thereof, agrees to submit himself or herself, to comply with and be bound by this Constitution.
- 5.3 The official versions of the constitution will be publicly available and at least one copy shall be kept at the hall.
- 5.4 A copy of this Constitution, and any amended version, shall be submitted both to the Region Rover Council and 3rd Rose Bay (Judean) Scout Group for their safe keeping and record.
- 5.5 No rule, provision or stipulation of this constitution shall be amended, altered or rescinded, nor any rule added hereto except by a motion of amendment. A motion of amendment requires a supermajority to succeed and may only be raised at an Extraordinary General Meeting (See 9.2.3).
- 5.6 The appendices do not form part of this constitution and are subservient to it.
- 5.7 Complaints and disputes involving the Crew or Crew Members, if warranted, will be reviewed by a panel consisting of the Executive, the Rover Advisor and a neutral third party. Their recommendation to resolve the issue will be considered by the Crew.

6 Membership

The Crew is open to young men and women who have committed themselves to physical, social, intellectual, emotional and spiritual development in their progress to adulthood. This section details what is expected of members.

- 6.1 All members of the Crew (aka Crew Members, Rovers) will fall into one of the following two ranks:
 - A Rover Squire (aka Squire)
 - A Rover Knight (aka Knight)
- 6.2 All members are required to, in each calendar year:
 - 6.2.1 Organise at least one Crew activity.
 - 6.2.2 Attend a Crew activity at least once every two months.
 - 6.2.3 Contribute ten hours of service, over a minimum of three activities.
 - 6.2.4 Participate in one fund-raising activity of the Crew.
 - 6.2.5 Pay their fees. (See 8.1)
- 6.3 If an Invested Rover is not meeting the membership requirements, the Crew Leader and/or Rover Advisor will approach said Rover and discuss any issues that may have arisen. The Rover in question will then be given a further month to meet the requirements. If the Rover in question does not meet these terms, the Executive will resign them on behalf of the Crew.
- 6.4 A leave of absence may be granted to a Rover by a motion of the Crew. Written reason for leave must be produced and it is intended for members who will be travelling for an extended period. The leave exempts the Rover from requirements



- 6.2.1-6.2.4 and waives their voting entitlement (See 11.1). A Rover may repeal the leave by written notification to the Crew.
- 6.5 Resignations are to be received by the Crew in writing. Resignations will become effective immediately unless dated otherwise.
- 6.6 Members shall automatically be resigned on attaining their 26th birthday but may continue to participate in Crew activities until an official resignation event is arranged at a mutually convenient time. For Rover Knights this will be known as a “Booting”.
- 6.7 A Rover may be resigned from the Crew by a motion of dismissal. This is an act of last resort; other means of resolution, such as 5.7, shall be taken first. In the event that the issue is irreconcilable, such a motion must be raised at an Extraordinary meeting, passed by a supermajority and the subject of the motion is entitled to speak in his/her own defence. Further it may only be made against a Rover if that person:
- 6.7.1 Violates the Constitution or Motions of the Crew.
- OR
- 6.7.2 Is guilty of misconduct, which is detrimental to the good name of the Crew.

7 Advancement of Rank

The Scouting Movement is about self-progression and the structure of the Crew reflects that. This section details how to join the Crew, and how to advance in rank.

- 7.1 People seeking to join the Crew (aka Candidates) must be between the ages of 18 and 26 and must participate in at least 4 meetings over a minimum six week trial period, one of which must be an outdoors activity with the Crew, before requesting to be admission into the Crew.
- 7.2 Requests to join the Crew from Candidates shall be made to the Crew Leader. A motion of admission will be considered by the Crew before or during the next Formal Meeting. This motion requires a supermajority to succeed.
- 7.2.1 Any Candidate who wishes to reapply for admission may only do so six months after their last application.
- 7.2.2 A Candidate may only reapply twice after the initial application.
- 7.3 Candidates will be admitted to the crew as Rovers effective from the time of a successful vote. They will be 'squired' (invested/linked) at the Crew's earliest convenience, preferably at an outdoors activity. New Rovers are given the rank of Squire. A transferring or former Rover Squire/Knight will maintain their rank, though Knights will be asked to complete a small project (set by the Crew), as a sign of commitment to the Crew.
- 7.4 Each squire shall be appointed a Rover Knight as a sponsor. A sponsor's responsibility is to assist the squire in their preparation to become a Rover Knight.
- 7.5 Before Rover Squires can be invested as Rover Knights, they must fulfil the following requirements:
- 7.5.1 Attend at least one Region Rover Council meeting,
- 7.5.2 Complete their den project, allocated by negotiation between the Crew and the Squire.
- 7.5.3 Complete the Rover Skills Badge as outlined in the Rover Record Book



- 7.5.4 Obtain a reasonable level of Scoutcraft.
- 7.5.5 Have read this Constitution.
- 7.5.6 Sit a vigil.
- 7.6 The recommended time for completion of Rover Squire Training is 6 months.
- 7.7 A Rover Squire may be invested as a Rover Knight when presented and vouched for by their sponsor as having completed all parts of this training. Further, this must be accepted by a majority of Rover Knights.

8 Subscriptions and Finances

- 8.1 The annual subscription fee of each member of the crew shall consist of
 - 8.1.1 Membership fees as determined by Scouts Australia.
 - 8.1.2 Any levies from Region, Branch or National Rover Councils
 - 8.1.3 A contribution to the Crew.
- 8.2 Fees will be set and approved by a motion at the Annual General Meeting (see 9.6).
- 8.3 Rover Advisors of the Crew shall not pay any fees, except by donation.
- 8.4 The Crew's account books will be audited with the 3rd Rose Bay (Judean) Group's books, prior to the Annual General Meeting.
- 8.5 The Crew Leader and the Rover Advisor will review the Crew accounts quarterly.
- 8.6 The Crew's account may only be acted upon by any two authorised persons acting jointly. Only the Rover Advisors, Crew Leader and Treasurer shall be authorised persons. Their authority will be affirmed annually by a motion at the Annual General Meeting.

9 Meetings

Most meetings of the crew are for fun or service. But formal meetings are also required for the effective organisation of the Crew.

- 9.1 The Crew shall endeavour to meet at least once a week according to the program.
- 9.2 There are three types of official meetings in the Crew:
 - 9.2.1 An Activity is conducted for fun, for service or to fulfil a specific need of the Crew, such as to plan or prepare for activities. This type of meeting should be the most common.
 - 9.2.2 A Formal Meeting requires attendance of all Crew members in full uniform.
 - 9.2.3 An Extraordinary General meeting is a special type of Formal Meeting, designated so by the Crew Leader.
- 9.3 Non-members of the Crew may only attend activities by invitation. The Rover inviting will be responsible for their guest's action during the activity. The Crew is entitled to refuse any non-member the privilege to attend activities if it feels that the person would be detrimental to the activity.
- 9.4 The Crew shall meet on the even months of the year for formal meetings at the Crew den on the second Monday of that month. These meetings will start at 7:00pm. A scheduled formal meeting may be moved if necessary, subject to clause 9.5.
- 9.5 Crew members shall be given at least two weeks notice in writing of any changes of time of scheduled formal meetings, or of any other formal meetings convened



by the Crew Leader. In the case of an Extraordinary meeting, three weeks notice is required.

- 9.6 The “Annual General Meeting” of the Crew shall be held on the last Monday of February. This is an Extraordinary meeting. The purpose of this meeting is to hold elections, set membership fees for the coming year and conduct any other business required to transfer authority to the new Executive (in particular 8.6). At the meeting an impartial Scout Association Member (ideally representing Scouting at a District, Region or Branch) shall act as returning officer and shall conduct an election for each of the offices of the Crew. If none are available, a Rover Advisor or Group Leader may act as the returning officer.

10 Positions of Office

- 10.1 The Crew shall have the following Officers. All positions are to be filled by members of the Crew.
- Crew Leader.
 - Secretary.
 - Treasurer.
 - Quartermaster.
 - Service Co-ordinator.
- 10.2 Other positions may also be created and filled as required.
- 10.3 Conditions and duties of these positions shall be required as in Appendix: Committee Positions Guidelines.
- 10.4 The positions listed in 10.1 constitute the Crew Executive. No Rover shall concurrently hold more than one (1) position on the Crew Executive. If there is an Assistant Crew Leader, this person is also part of the Executive.
- 10.5 Elections are conducted by a preference vote (See 11.7), with the candidates determined through a nomination process.
- 10.6 Any vacancy in an office may be filled by election at an Extraordinary General meeting.
- 10.7 Nominations can be made by any member of the Crew. If nominations are not received for any particular office, nominations may be made at the meeting. The nominee may decline the nomination.
- 10.8 All positions shall be vacated immediately by declaration of the returning officer at the Annual General Meeting.
- 10.9 The Crew may remove any member holding an office, by a motion of removal, if it is felt by the Crew that they are not fulfilling their duties or responsibilities of their position. This is an act of last resort; other means of resolution, such as 5.7, shall be taken first. A motion of removal must be raised at an Extraordinary meeting, passed by a supermajority and the subject of the motion is entitled to speak in his/her own defence. It will be the duty of the Crew Leader to inform a member concerned about the outcome of the ballot (or Rover Advisor in case of Crew Leader is removal).



11 Voting

- 11.1 All Rovers are entitled to a vote. They may waive and resume that entitlement at will, by taking a leave of absence or otherwise declaring so in writing.
- 11.2 The Voting Pool is all Rovers who have not waived their entitlement to vote.
- 11.3 For a Formal Meeting, a quorum is a number of Rovers greater than half of the Voting Pool.
- 11.4 A quorum outside of a Formal Meeting, such as when voting by email, is the whole Voting Pool.
- 11.5 A majority is greater than half of a quorum voting in favour of a motion.
- 11.6 A supermajority is greater than three quarters of the Voting Pool voting in favour of a motion.
- 11.7 The crew uses the following method of preferential voting. A Quorum is needed. On a ballot, voters rank the options from 1 until all options have been numbered, such that 1 is the most preferred option. To begin the first round all the ballots are sorted by first preference. In each round the option or options with fewest votes is eliminated and the ballots which had been cast for that option are redistributed according to their next valid preference. This concludes the round and the next round commences. The process continues until there is only one option left, which is the outcome of the vote. If at some stage all options have an equal number of votes, a casting vote (11.10) may be used to knock out a nominee, otherwise a new vote is taken.
- 11.8 Preferential and supermajority votes shall be conducted by secret ballot. In circumstances where secret ballot is not feasible, such as voting by email, then the Rover Advisor will collect the votes and anonymise them.
- 11.9 Any person may request, without reason, for any vote to be taken by secret ballot and it shall be.
- 11.10 The Rover Advisor may exercise a casting vote, additional to their entitled vote, in the case of a tied preference vote.

12 Motions

- 12.1 A Motion represents a decision of the Crew. A motion requires a majority to pass. Special Resolutions mentioned in this constitution may have further stipulations. Crew members are bound by motions.
- 12.2 Special Resolutions include motions of admission, amendment, dismissal and removal. (See 5.5, 6.7, 7.2 and 10.9)
- 12.3 At a Formal meeting, any Rover other than the person chairing the meeting may raise a motion and the Crew shall vote on it.
- 12.4 Outside of Formal Meetings, the Crew Leader may make a motion and Crew Members have two weeks to submit their vote in writing. After this time, uncast votes count against the motion.
- 12.5 Motions are subject to an 'open floor' policy; at a meeting, before a motion is voted on, any Rover is entitled to voice their opinion on that motion.
- 12.6 Successful motions shall be compiled in Appendix: Motions.



13 Rover Advisors

A Rover Advisor is an experienced person who can guide and counsel the Crew as a whole and its individual members when such guidance is required.

- 13.1 The Rover Advisors shall not be less than 30 years of age.
- 13.2 The Rover Advisor of the Crew shall be in possession of a Certificate of Adult Appointment in the Rover Section.
- 13.3 The Crew must have a Rover Advisor. Such positions shall be appointed by Scouts Australia and reviewed every three years.
- 13.4 Rover Advisors shall be considered as members of the Crew and shall enjoy all rights and privileges of a Rover Knight.

Nothing in these rules shall derogate from anything contained in Royal Charter, Act of Parliament, any subsidiary legislation or anything contained in Scout Association Policy or any Bi-Laws there under having force within the New South Wales Branch of the Scout Association of Australia.